

PROCUREMENT PLAN FOR CONSULTANCY SERVICES - INTERNAL USE																													
Name of the Procuring Entity:																													
Financial Year:																													
S/No.	Subject of Procurement	Plan vs. Actual	Estimated Cost and Currency	Basic Data					Procurement Method	Selection Method	Contract Type	Apply Reservation	Apply Reservation Scheme: Local Providers, Special Interest Groups	Request for Expression of Interest			Preparation of RFP Documents		Invitation of proposals and approval for award						Contract Finalization				
				Multi-year procurement (where applicable)										Invitation		Evaluation	Documents		Consultant Proposals		Proposal Evaluation		Technical (T) & Financial (F)		Contract Award Date	SG approval	Contract Signature Date		
				Current year's estimated cost	Projected completion time (in years)	Paid up sum	Pending sum	Pending time to completion						Invitation Date	Closing-Opening	Submission Evaluation Report	Approval of Shortlist	Prep & Submission by PDU	Approval by CC	Invitation Date	Submission/Opening Date	Submission Evaluation Report	Approval of Technical Evaluation Report.	Opening Financial Proposals				Submission of Final Evaluation Report	Approval Evaluation Report
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