PROCUREMENT PLAN FOR GOODS, WORKS AND NON-CONSULTANCY SERVICES - INTERNAL USE

Name of Procuring Entity:

Financial Year:

S/No.	Subject of Procurement	Plan vs. Actual	Currency	Baisc Data										Pre-qualification								Invitation for Bids and Evaluation						Contract Finalization	
														Document		Invitation Date		Evaluation		Bidding Documents		Invitation for Bidding		Bid Evaluation and Contract Award					
				Estimated Cost	Multi-year procurement (where applicable)					Source of Funding	Procurement Method	Apply Reservation Scheme (Yes/No)	Apply Reservation Scheme: Local Providers, Special Interest Groups	Preparation by PDU and CC submission	Approval by CC	Invitation Date	Closing-Opening	Submission Evaluation Report	Approval by CC	Prep & Submission by PDU	Approval by CC	Bid Invitation Date	Bid Closing-Opening	Submission Bid Evaluation Report	Approval by CC	Approval by SG		Contract Signature Date	Completion Date
					Current year's estimated cost	Projected completion time (in years)	Paid up sum	Pending sum	Pending time to completion																				
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				Signature:																									
				Designation:						Procurement Officer																			
				Date:																									
	Approved by			Name:																									
				Signature:																									
				Designation:						Head PDU																			
				Date:																									